



**Annual General Meeting
and
Easter Vestry Meeting
Sunday 3 May 2015**

Front cover image is the Manchester Cathedral Regiment Chapel taken by Mark Barnes as part of the Capture the Cathedral Competition 2014.

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Easter Vestry Meeting Agenda

Sunday 3 May 2015

Notice is hereby given that the Easter Vestry Meeting will be held in the Cathedral Nave on Sunday 3 May at 12.15pm. The function of the meeting is to elect Church Wardens, Stewards and other lay officers of the Cathedral.

AGENDA

1. Opening Prayers.
2. Apologies.
3. Notice convening the meeting.
4. Minutes of last Vestry Meeting dated 11 May 2014.
5. Matters arising from the minutes.
6. Election of Church Wardens. [+] [#]
7. Election of Stewards [+]
8. Election of Lay Members of Chapter as and when required [+]
9. Any other business.

NB [+] Only persons whose names appear on the Electoral Roll of Manchester Cathedral are eligible to vote.

NB [#] Church Wardens at Manchester Cathedral have no statutory responsibilities. Church Wardens are the Senior Stewards. It is therefore essential that those nominated as Church Wardens are already serving as Stewards of Manchester Cathedral.

Annual General Meeting Agenda

Sunday 3 May 2015

Notice is hereby given that the Annual General Meeting will be held in the Cathedral Nave on Sunday 3 May 2015 immediately following the Easter Vestry Meeting.

AGENDA

1. Minutes of the Annual General Meeting dated 11 May 2014.
2. Matters arising from the Minutes of the last General Meeting.
3. Election of the Deanery Synod Representatives as and when required. [+]
4. Election of Community Committee members as and when required. [+]
5. Election of Cathedral Council members as and when required. [+].
6. The Dean's Report.
7. Reports from organisations and Cathedral departments.
8. Any other business.
9. Closing Prayers & the Grace.

NB [+] Only persons whose names appear on the Electoral Roll of Manchester Cathedral are eligible to vote.

Minutes of the Previous Easter Vestry Meeting

Held Sunday 11 May 2014 in the Cathedral at 12 noon

Chairman: The Dean

Secretary: Jennifer Curtis

There were approximately 50 attendees.

1. Introduction and review of the past year

The Dean began by welcoming community members and inviting them to reflect on the good things that had happened in the life of the Cathedral during the past year. Suggestions included: Holy Week and Easter Day services, worship in the Cathedral on the Street, installation of the new Bishop and return to the Cathedral with its new heating and floor, increasing visitor numbers, music in the Cathedral, the fund-raising work, improved communications.

2. Opening

The Dean opened the formal proceedings with a prayer, inviting attendees to give quiet thanks for all the good things of the past year in the light of Christ the Good Shepherd, reflecting the theme of the morning worship.

He apologised for the late appearance of the pack of reports and allowed a few minutes for them to be perused before the meeting continued.

3. Apologies

Apologies were received from: Mary and Stuart Carter, Lee Ellis, Evelyn Haywood, Alex Prokop, Eileen Thompson.

4. Minutes of the meeting on 28th April 2013 and matters arising

The minutes were signed as a correct record by the Dean. There were no matters arising.

5. Election of Churchwardens

Jack Peacock was not standing for re-election and the Dean paid tribute to his work as a Churchwarden since 2010.

There had been four nominations for 2014-5: Geoffrey Bamping, Graham Curtis, David Haywood and Margaret Williamson.

The Dean explained that Margaret was not eligible as Churchwardens are effectively senior stewards and are elected from among those who are currently either wardens or stewards. He asked if there were any further nominations but none were forthcoming. This made a ballot unnecessary and he declared Geoffrey Bamping, Graham Curtis and David Haywood elected for a one year term. The Dean thanked them all for their hard work during the past year.

Margaret Williamson proposed that a limit be put on the number of re-elections allowed for Churchwardens and other officers. The Dean replied that this suggestion should be brought forward on another occasion.

6. Election of Stewards

The Dean noted the loss of two stewards during the year: Gordon Egerton who had died and Andrew Yoo who had left the UK. He thanked all the stewards for their help throughout the year, acknowledging that theirs is an indispensable role in supporting services.

The following serving stewards had agreed to stand for re-election and were declared re-elected *en bloc*: John Acaster, Helen Bamping, Geoffrey Berry, Peter Briggs, Barrie Cheshire, Beryl Cheshire, Jennifer Curtis, Kathryn de Belle, Sylvester During, Joe Ejiakwekwu, Barbara Evans, Basil Fox, Daphne Greaves, Doreen Hollingworth, David Howe, Paul Kidd, Alan Maguire, Tom Matthews, Derek Pike, Elaine Screeton, Paul Seymour, Ian Shaw, Ian Simpson.

Kirk Eckersall, Marina James and Jack Peacock had been proposed and seconded as new stewards and were declared elected, giving a total of 26 stewards.

7. Election of a lay member of the Cathedral Chapter

The Dean explained that of the four lay Chapter members, two are elected by the Cathedral community and two appointed by the Bishop. Jennifer Curtis' appointment had now expired and she was thanked for her service. The Bishop had decided that future lay members would not also be appointed as lay Canons.

Barrie Cheshire and Margaret Williamson had been proposed for the elected member vacancy. A ballot was held and Barrie Cheshire was declared elected to serve a three year term.

8. Any other Business

In the absence of any other business the Dean closed the meeting at 12.25 and proceeded to the Annual General Meeting.

JMC
14/05/2014

Minutes of the Previous Annual General Meeting

Held Sunday 11 May 2014 in the Cathedral

Chairman: The Dean

Secretary: Jennifer Curtis

1) Minutes and matters arising

The minutes of the meeting on 28th April 2013 were signed by the Dean as a true record. Margaret Williamson pointed out that an election of Cathedral Council members should have been included in the 2014 AGM. The Dean agreed and said this would be dealt with later.

2) Election of Officers

a) *Deanery Synod Members*

The Dean explained that the cathedral lies geographically within the Hulme Deanery but that, as the mother church of the diocese, it does not align itself with the activities of any one deanery. However, it does send three representatives, each elected for a three year term, to be members of Hulme Deanery Synod. He invited Sylvester During, as an existing member, to explain briefly the work of the Synod.

One nomination had been received for the vacancy. As there were no further nominations Basil Fox was declared elected for a three year term.

b) *Cathedral Community Committee Members*

The Dean thanked Jennifer Devans and Nick Johnson for their work as chairman and secretary for the past year. Jennifer was standing down as chairman but he was pleased that she would remain a Committee member.

Agneta Koenraads and Anthony Williams were not seeking re-election to the committee. The Dean thanked them for their valuable contributions to the work of the group.

Four nominations had been received. As there were no further nominations forthcoming, John Acaster, John Brodrick, Barbara Evans and Ian Simpson were declared elected.

3) Reports from Organisations

Attendees had received printed copies of the reports, so the Dean briefly introduced each report, asked representatives of each organisation if they wished to add anything and then invited questions.

a) *Dean's Report*

The Dean described the new heating system as in an "adjustment phase". The intention was to keep the temperature at a constant 19°, which was still slightly too warm for the organ. In a recent visit, Frank Field, MP for Birkenhead and Chair of the Cathedrals Fabric Commission for England (CFCE) had been impressed by the outcome of the heating project.

The Cathedral intended to bid for a share of the £20 million for repair of public buildings, announced by the Chancellor of the Exchequer to commemorate the centenary of the start of World War I.

After five years work on the Development Project the Dean was delighted to be able to celebrate a gift of £2.5 million from the Stoller Charitable Trust which meant that the organ was now fully funded. Monies already raised (£0.5M) would go into an organ contingency and maintenance fund. He thanked God for Norman Stoller, who comes from the Jewish community but who has been impressed by the work of the cathedral across the city.

Ian Simpson thanked the Dean and Anthony O'Connor for their enduring legacy in fundraising to secure the future of the Cathedral. The Dean responded by extending his thanks for their generosity to all those who give small amounts regularly.

b) *Administrative Report*

The Cathedral Administrator, Stuart Shepherd, thanked the community for their warm welcome on his arrival. To start with, his principal concern had been with HR matters and safeguarding.

c) *Cathedral Accounts*

The Cathedral Accountant, John Atherden, introduced the audited accounts for the year ending 2012. He explained the various income sources and highlighted music and insurance as two of the largest expenditure heads. The deficit of £17,000 for the year, compared to the profit of £141,000 the previous year, had largely been as a result of the heating works.

Final figures for 2013 would show a deficit of around £2 million due to the heating project. The costs of the project had been covered by a loan from Chapter Estates. This would not be repaid in the short term but is required under accounting rules to be shown as a loss. The capital funds withdrawn from Chapter Estates to provide the loan would result in a loss of income to the Cathedral of around £80,000 per annum in two years time.

The Dean added his thanks to the Cathedral's various corporate sponsors, noting the vital role they play, particularly in support of the choristers.

d) *Archives*

The Dean thanked both the Honorary Archivist, Michael Powell, and Mike Breaks, a volunteer, for their work with the archives.

e) *Bell Ringers*

The Dean thanked all the bellringers. He explained that the bell tower is in need of attention as the bell frame needs replacing. A three year maintenance plan was being devised with the architect.

f) *Booth Centre*

The Dean thanked Amanda Croome and her team for their work in meeting the needs of the homeless in the city. He explained that the centre has now moved to new premises in Pimblett Street, facilitated by a grant of £800,000 from the Holt Trust. The Cathedral had contributed £50,000 towards the restoration of the building. The Dean thanked Nick Rank for his advice and help in drawing up the plans. Jo Hooper had done sterling work in organising support for the Centre's sponsored sleepout which had raised nearly £50,000.

g) *Humphrey Booth Charities*

The senior Churchwarden is a trustee of the Charities and Geoffrey Bamping explained their

emphasis on providing help for the needs of the community in Salford. The Dean added his thanks for their support of the Booth Centre.

h) *Music*

The Dean offered his thanks to all the musicians for the world class music they provide. He explained that Chapter had agreed to offer accommodation to the Senior Organ Scholar to help eke out the £4,300 stipend.

i) *Wardens and Stewards*

The Dean again offered his thanks to the retiring Churchwarden Jack Peacock.

j) *Community Committee*

The Dean thanked all members of the Committee for their work.

k) *Deanery Synod*

Sylvester During had already spoken about the work of the Synod. The Dean added his thanks to all three representatives.

l) *Development Project and Fundraising*

The Dean acknowledged his huge debt to Anthony O'Connor in enabling so much of the work of the Cathedral.

Anthony reported a stupendous year for the Development Project and paid tribute to the Dean's vision in working to give the city a building fit for the twenty first century and the 600th anniversary of the founding of the Collegiate Church.

He noted as highlights:

- The Sponsor a Pipe scheme was proving successful.
- The new organ will take two years to build, with the dismantling of the existing instrument due to start in January 2015.
- New lighting for the nave and quire will be installed in advance of the organ, with preparatory work starting soon.
- The Cathedral on the Street will remain for the foreseeable future.
- The annual target for events income has been raised from £80,000 to £100,000.

Anthony Williams queried the zero figure in the report for income from dinners. It was explained that there had been no dinners in the period in question as the Cathedral had been inaccessible due to the heating works.

m) *Education*

The Dean thanked the Education Officer, Pam Elliott, and also the five diocesan churches which had hosted Cathedral education events during the closure: St Ann's and the parish churches of Bolton, Prestwich, Rochdale and Ashton-under-Lyne.

n) *Electoral Roll*

The Dean offered his thanks to Kim Green for her work in maintaining the roll.

o) *Envelope and Planned Giving*

Peter Briggs thanked all the regular donors and stressed the importance of finding new donors

to replace those who no longer contributed. He suggested a regular appeal for donations in the notices before the main Sunday Eucharist. The Dean thanked him for his work and felt that such an appeal was appropriate occasionally.

p) *Friends of the Cathedral*

The Dean thanked Pauline Dimond for her work with the Friends and acknowledged their great work in supporting the Cathedral.

q) *Cathedral Visitor Centre*

The Dean acknowledged a successful year.

r) *Visitor Services*

The Dean welcomed the new Visitor Services Manager, Dympna Gould, and thanked her for the progress made already in developing our offer to visitors.

Dympna explained that she was aiming to foster partnerships with other attractions in the city, with a view to sharing visitors. In response to a question from Anthony Williams she cited an example of a group who were coming in June to study our misericords and also visiting John Rylands Library. She emphasised her determination to prioritise worship aspects and to avoid turning the cathedral into a theme park.

s) *Voluntary Choir*

The Dean expressed his appreciation of the work of the Voluntary Choir and congratulated Jeff Makinson and Lucy Shepherd on their recent engagement.

t) *Volunteer Project*

The Dean said he was particularly proud of the Volunteer Project to help people out of unemployment. He saw it as an important part of the Cathedral's mission to "feed the hungry".

In addition to the groups who had provided reports, the Dean thanked both Ian Simpson and the servers for their quiet efficiency and also the flower team. Under their leader, Helen Bamping, they deserved great thanks for their work beautifying the Cathedral Sunday by Sunday.

4) **Any Other Business**

Margaret Williamson again raised the question of elections to the Cathedral Council. She was assured that the matter would be dealt with on another occasion.

The meeting closed with the grace at 1:40pm.

John Acaster gave his thanks to the Dean for a most efficient meeting and thanked the Dean, Stuart Shepherd and the office staff for the professional looking set of reports.

JMC.
30/05/2014

The Dean's Report to the Annual General Meeting 2015

In January 2016 I shall be celebrating my 10th anniversary as dean. So much has happened in this past decade and I want to give thanks and praise to God for guiding us in our ministry and mission to this city and diocese.

Since the last AGM Canon Alma Servant joined us as Cathedral Pastor and early this year she retired due to her on-going health challenges. Alma has offered to assist with services at the Cathedral as she has become acutely aware of the centrality and the challenges of daily worship here. We also bade farewell to Jeff Makinson our Sub-Organist – special thanks to Jeff for his music ministry amongst us. Congratulations on his marriage to Lucy Shepherd. Geoffrey Woollatt has succeeded Jeff as our new Sub Organist. It is good to have installed our new Canon for Theology and Mission, David Holgate on Advent Sunday last year. David and his wife Patricia have very swiftly become part of the community. Welcome to all of you.

I am pleased that the Whit Walks have reverted to Bank Holiday Monday in Whitsuntide and encourage you to join with us and many other parishes on this annual walk of witness in our city centre on Monday 25 May. The Sunday School has not met during this past year because of the closure of the Cathedral in 2013 and the need for more staff. It is hoped that a new initiative will provide for the spiritual needs of our children in 2015.

It is always a joy to have our Archbishop, John Sentamu, visit the diocese and preach at the Cathedral in October during a service for school governors. The Archbishop is a great ambassador and supporter of our cathedrals and I am grateful to him for his encouragement and support.

Our Volunteer Programme (Volition) won Business in the Community at the Be Proud Awards at the Town Hall in November. This was a wonderful acknowledgement of our contribution to addressing unemployment in our city. This programme is now being rolled out nationally with central government funding, Liverpool Cathedral being the first cathedral to establish a similar project very successfully. Congratulations to Anthony O'Connor, Lauren Bailey-Rhodes and Tracy Fishwick for enabling this to happen. More cathedrals have asked us to assist them in establishing similar projects. This is a wonderful witness of our faith in action with contributions from our staff, volunteers and cathedral community!

About 8 years ago we embarked on an ambitious programme of renewing the fabric of our Cathedral for mission and ministry. The first phase involved a complete re-ordering of the nave and other spaces and a complete replacement of the heating system. Phase 2 will see the installation of our new Organ in 2017. Phase 3 will see a new lighting system in place – this will improve the interpretation of the artefacts and other historic detail inside the Cathedral and enhance the experience for visitors. We also have very ambitious plans to extend the West End of the Cathedral as part of Phase 4. Draft plans and further information will emerge in the next few months. Whilst all these improvements are being done, numerous other smaller projects are being completed (new icon triptych, East Door, toilet refurbishment, new East Window, new offices in former Booth Centre, etc). All these improvements are being done to help us in our outreach and service to the wider community. Our desire is to tell the story of Jesus in a practical way and to attract others to know him and follow him; and to grow our congregations. Thank you to our wonderful Stewards, volunteers, musicians, vergers, staff and clergy who help make this possible! God bless each of you as you serve God through the life of our Cathedral.

Rogers Govender
Dean of Manchester

Administrator's Report

2014 proved a busy but extremely productive year, having arrived at the Cathedral in September 2013 and taking the first few months simply getting to know teams, listening to people and their insights, and of course, learning the Cathedral's politics.

I reported last year that immediate priorities had been identified for me, which included the need to present a whole new suite of policies and procedures for human resource purposes, health and safety and also safeguarding. I am pleased to say that all of these have been thoroughly reviewed and over the last year, new policies and procedures have been implemented at the Cathedral and training provided where necessary. In addition to the above, we have also been working hard on providing policies, procedures and training in other areas (previously unidentified) such as in counter-terrorism, evacuation procedures and incident management.

Training has been arranged in a number of different areas for staff, clergy and our volunteers. Over half of our paid staff and a number of our volunteers are now fully qualified first aiders and are also able to provide defibrillation if ever required – this training will be provided again in 2015 so if you missed your chance, look out for the next opportunity and book onto it free of charge. Our Vergers, Logistics Officer and I also qualified in IOSH Health and Safety last year, which involved several days of training, undertaking a project and passing an exam – all good fun and helped us to develop more as a team! Additionally, various staff have been offered training in safeguarding, health and safety awareness and food hygiene (all certificated), and a number of externally validated and accredited courses have also been provided by The Manchester College in Cleaning and Facilities Management and also Information Technology (bolstering skills in Microsoft Word, Excel, Publisher and Outlook) – some staff have achieved NVQ level qualifications.

Much effort has also gone into improving the Cathedral's IT infrastructure, improving value for money wherever possible but simultaneously upgrading systems and trying to make us future proof. A new telephone system was installed last year and new handsets provided to all users – this alongside new tariffs and seeing the fruits of a telephone line rationalisation exercise and change of broadband package, the new operating costs are far cheaper than what we were previously paying. We have installed a new server that hosts the Cathedral's email exchange system and all of its documents, photographs and such likes – this has improved reliability and network speeds to help us all work much more efficiently (after a few teething problems of course!). We've also worked hard on refreshing the look and feel of our website, made it responsive to new technology (such as tablets, iPads and other handheld devices) and tried to refresh content where possible. We've started to use Eventbrite to sell tickets, accept payments via Paypal online rather than over the phone and have even dipped our toes into trying to sell our new Choir CD and Christmas Cards via an online shop, which has also been successful.

There is still much to do for me here at Manchester Cathedral and I have thoroughly enjoyed working here, despite the more challenging times that we all come up against in new roles. Thank you to you all (staff, clergy and volunteers) for your cooperation and support throughout 2014; also a special thank you to the Dean, not only for his support as my line manager but also for giving me the opportunities to introduce new things at the Cathedral and to pursue the objectives above. I look forward to continue working with you all through 2015.

Stuart Shepherd

Cathedral Administrator

Extract of Financial Statements for the Year Ended 31 December 2013

MANCHESTER CATHEDRAL

File name SOFA 13SUM

STATEMENT OF FINANCIAL ACTIVITIES

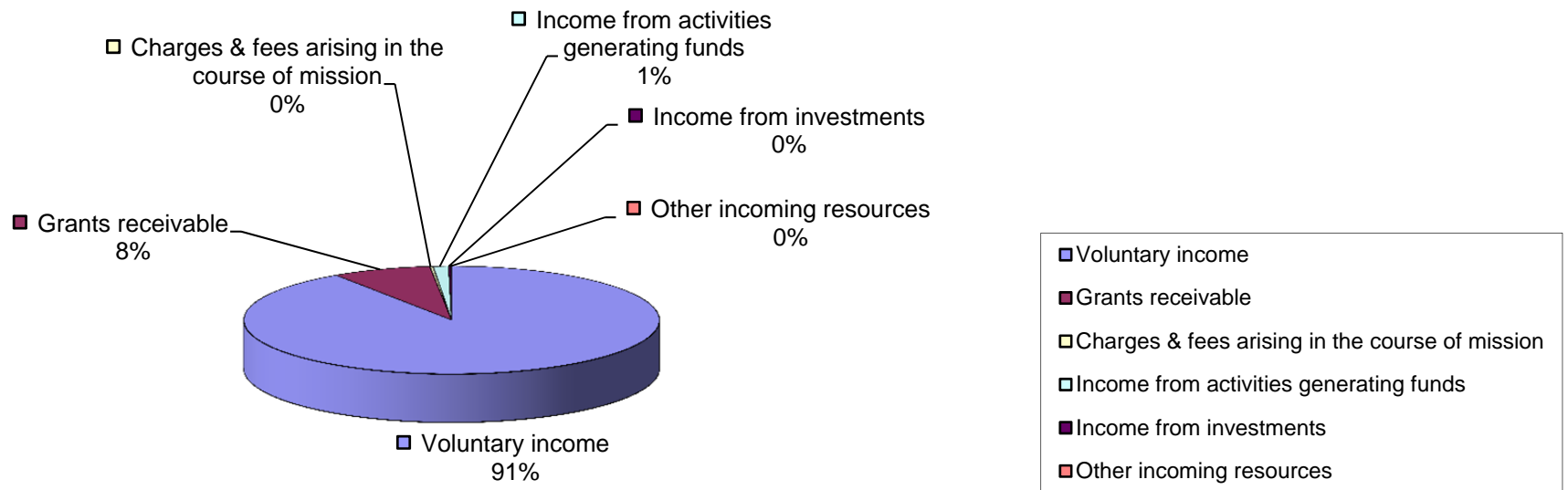
YEAR ENDED 31 DECEMBER 2013

	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2013 Total £	2012 Total £
Incoming resources:					
Voluntary income	7,500	2,251,000	840,386	3,098,886	918,277
Grants receivable	0	264,004	131	264,135	262,195
Charges & fees arising in the course of mission	0	0	8,341	8,341	63,417
Income from activities generating funds	0	5,500	35,433	40,933	136,399
Income from investments	0	55	6,401	6,456	8,011
Other incoming resources	0	0	1,430	1,430	7,904
Total incoming resources	7,500	2,520,559	892,122	3,420,181	1,396,203
Cost of generating funds	0	0	91,476	91,476	104,585
Net incoming resources available for mission	7,500	2,520,559	800,646	3,328,705	1,291,618
Resources expended on mission:					
Ministry	0	245,074	204,566	449,640	594,808
Cathedral upkeep	0	2,114,848	490,170	2,605,018	550,878
Education & outreach	0	87,171	50,581	137,752	151,177
	0	2,447,093	745,317	3,192,410	1,296,863
Governance costs	0	0	7,473	7,473	8,018
Total expenditure on generating funds, mission and governance	0	2,447,093	844,266	3,291,359	1,409,466
Net incoming/outgoing resources	7,500	73,466	47,856	128,822	-13,263
Gains and losses on revaluations of investments	1,728	0	0	1,728	638
Gross transfers between funds	0	-73,152	73,152	0	0
Net increase/(decrease) in funds	9,228	314	121,008	130,550	-12,625
Funds brought forward	50,438	130,654	531,489	712,581	725,206
Funds carried forward	59,666	130,968	652,497	843,131	712,581

**MANCHESTER CATHEDRAL
BALANCE SHEET
YEAR ENDED 31 DECEMBER 2013**

	2013	2012
	£	£
Fixed Assets:		
Investments	13,166	11,438
Ground rents	14,000	14,000
Tangible fixed assets	1,756	2,226
	<u>28,922</u>	<u>27,664</u>
Current Assets		
Debtors & prepayments	773,246	580,251
Cash at bank & in hand	352,200	337,442
	<u>1,125,446</u>	<u>917,693</u>
Creditors: amounts falling due within one year		
Creditors & accruals	311,237	232,776
Net Current Assets	814,209	684,917
Net Assets	<u><u>843,131</u></u>	<u><u>712,581</u></u>
Funds		
Endowment funds	59,666	50,438
Restricted funds	130,968	130,654
Unrestricted funds:		
Designated- Cathedral furniture fund	8,608	8,608
General	643,889	522,881
	<u><u>843,131</u></u>	<u><u>712,581</u></u>

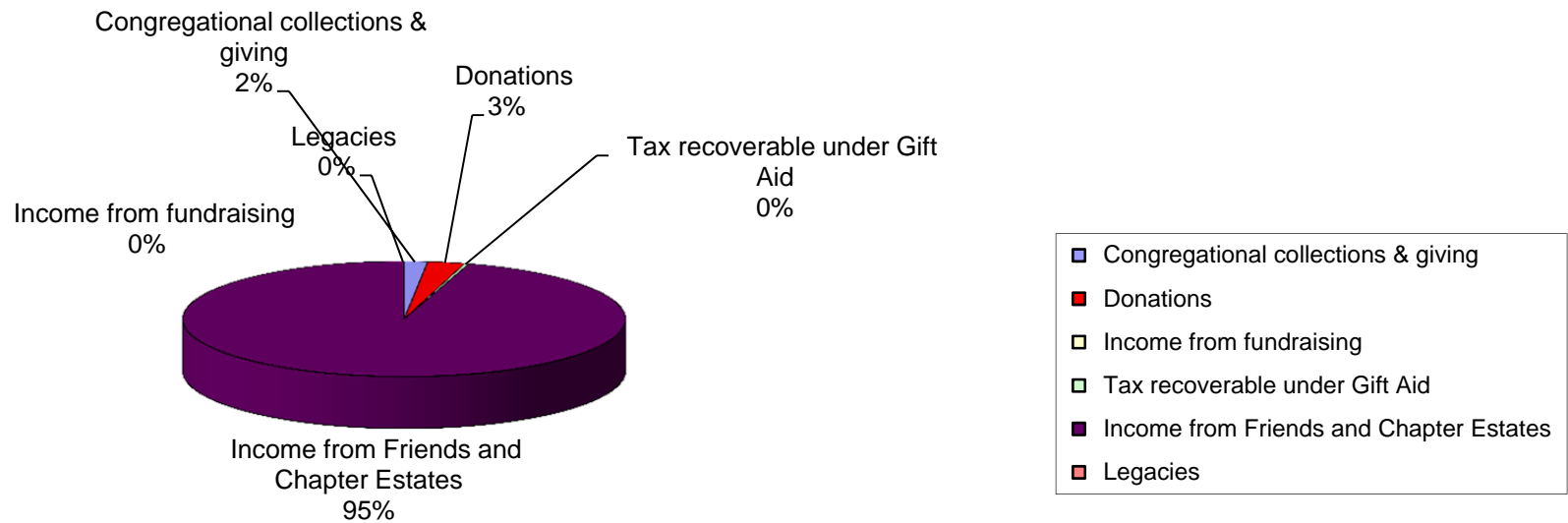
MANCHESTER CATHEDRAL
TOTAL INCOMING RESOURCES
2013



MANCHESTER CATHEDRAL

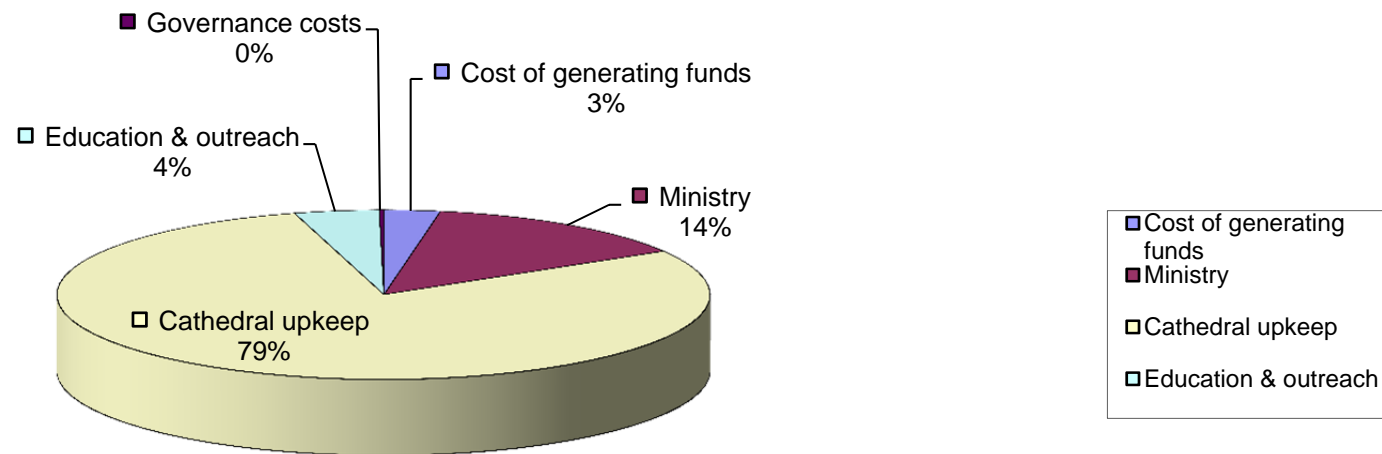
VOLUNTARY INCOME

2013



MANCHESTER CATHEDRAL TOTAL EXPENDITURE ON GENERATING FUNDS, MISSION AND GOVERNANCE

2013



MANCHESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES - INCOMING RESOURCES

YEAR ENDED 31 DECEMBER 2013

INCOMING RESOURCES	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2013 Total £	2012 Total £
Voluntary income					
Congregational collections & giving			52,724	52,724	55,196
Donations	7,500	30,000	46,481	83,981	113,931
Income from fundraising			0	0	130
Tax recoverable under Gift Aid			9,570	9,570	9,595
Income from Friends and Chapter Estates		2,221,000	731,611	2,952,611	738,966
Legacies		0	0	0	459
	<u>7,500</u>	<u>2,251,000</u>	<u>840,386</u>	<u>3,098,886</u>	<u>918,277</u>
Grants receivable					
Church Commissioners - Stipends		132,147	0	132,147	133,213
Church Commissioners - Section 23 grant		59,848		59,848	57,546
Other revenue & capital grants	0	72,009	131	72,140	71,436
	<u>0</u>	<u>264,004</u>	<u>131</u>	<u>264,135</u>	<u>262,195</u>
Charges & fees arising in the course of mission					
Facility & other fees			8,341	8,341	63,417
	<u>0</u>	<u>0</u>	<u>8,341</u>	<u>8,341</u>	<u>63,417</u>
Income from activities generating funds					
Gross income of refectory & other activities		5,500	35,433	40,933	136,399
	<u>0</u>	<u>5,500</u>	<u>35,433</u>	<u>40,933</u>	<u>136,399</u>
Income from investments					
Income from property			3,016	3,016	3,016
Interest receivable on short term deposits		55	3,385	3,440	4,995
	<u>0</u>	<u>55</u>	<u>6,401</u>	<u>6,456</u>	<u>8,011</u>
Other incoming resources			1,430	1,430	7,904
Total Incoming Resources	<u>7,500</u>	<u>2,520,559</u>	<u>892,122</u>	<u>3,420,181</u>	<u>1,396,203</u>

MANCHESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES - OUTGOING RESOURCES

YEAR ENDED 31 DECEMBER 2013

	Endowment Funds	Restricted Funds	Unrestricted Funds	2013 Total	2012 Total
	£	£	£	£	£
OUTGOING RESOURCES					
EXPENDITURE ON MISSION					
Ministry					
Clergy stipends and working expenses		116,079	8,034	124,113	109,631
Clergy housing costs			14,952	14,952	14,536
Clergy support costs			30,185	30,185	33,410
Services & music		128,995	151,395	280,390	437,231
	0	245,074	204,566	449,640	594,808
Cathedral Upkeep					
Major repairs & restoration		2,114,848	285,608	2,400,456	284,033
Maintenance & interior upkeep			129,284	129,284	193,327
Cathedral insurance			65,754	65,754	65,125
Support costs			9,524	9,524	8,393
	0	2,114,848	490,170	2,605,018	550,878
Education & Outreach					
Educational activities		86,388	36,247	122,635	133,359
Archives & library		0	250	250	0
Charitable & other giving		783	14,084	14,867	17,818
	0	87,171	50,581	137,752	151,177
Total Expenditure on Mission	0	2,447,093	745,317	3,192,410	1,296,863

Extract of Financial Statements for the Year Ended 31 December 2014

MANCHESTER CATHEDRAL

File name SOFA 14SUM

STATEMENT OF FINANCIAL ACTIVITIES

DRAFT SUBJECT TO AUDIT

YEAR ENDED 31 DECEMBER 2014

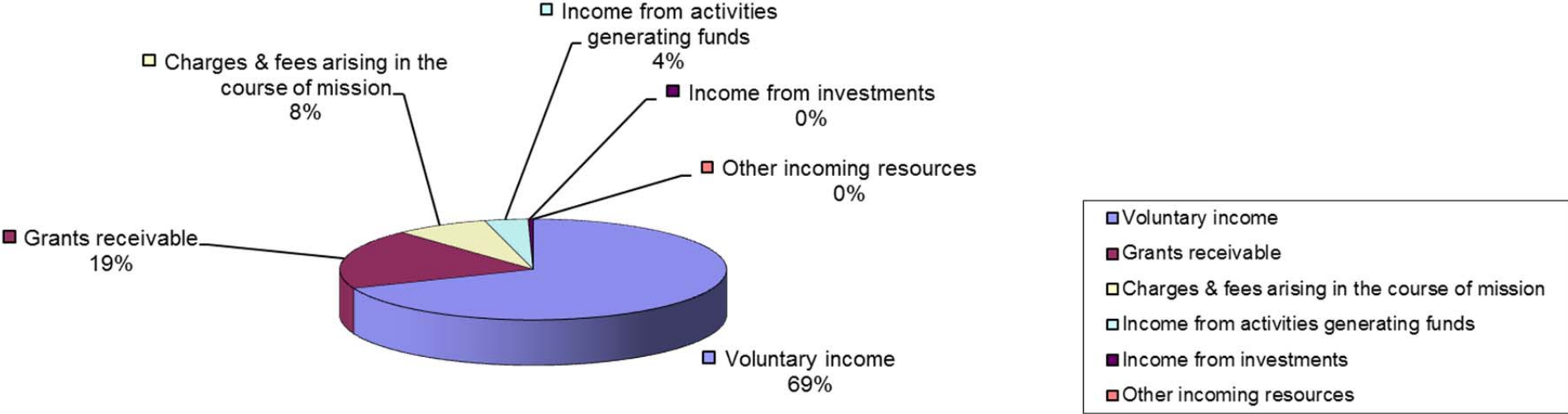
	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2014 Total £	2013 Total £
Incoming resources:					
Voluntary income	0	330,486	823,713	1,154,199	3,098,886
Grants receivable	0	322,651	126	322,777	264,135
Charges & fees arising in the course of mission	0	0	131,489	131,489	8,341
Income from activities generating funds	0	24,330	36,614	60,944	40,933
Income from investments	0	21	6,779	6,800	6,456
Other incoming resources	0	0	109	109	1,430
Total incoming resources	0	677,488	998,830	1,676,318	3,420,181
Cost of generating funds	0	0	214,446	214,446	91,476
Net incoming resources available for mission	0	677,488	784,384	1,461,872	3,328,705
Resources expended on mission:					
Ministry	0	234,036	317,369	551,405	449,640
Cathedral upkeep	0	253,486	356,326	609,812	2,605,018
Education & outreach	0	126,012	35,431	161,443	137,752
	0	613,534	709,126	1,322,660	3,192,410
Governance costs	0	0	8,330	8,330	7,473
Total expenditure on generating funds, mission and governance	0	613,534	931,902	1,545,436	3,291,359
Net incoming/outgoing resources	0	63,954	66,928	130,882	128,822
Gains and losses on revaluations of investments	-154	0	0	-154	1,728
Gross transfers between funds	0	0	0	0	0
Net increase/(decrease) in funds	-154	63,954	66,928	130,728	130,550
Funds brought forward	59,666	130,968	652,497	843,131	712,581
Funds carried forward	59,512	194,922	719,425	973,859	843,131

**MANCHESTER CATHEDRAL
BALANCE SHEET
YEAR ENDED 31 DECEMBER 2014**

DRAFT SUBJECT TO AUDIT

	2014	2013
	£	£
Fixed Assets:		
Investments	13,012	13,166
Ground rents	14,000	14,000
Tangible fixed assets	16,076	1,756
	<u>43,088</u>	<u>28,922</u>
Current Assets		
Debtors & prepayments	744,227	773,246
Cash at bank & in hand	576,437	352,200
	<u>1,320,664</u>	<u>1,125,446</u>
Creditors: amounts falling due within one year		
Creditors & accruals	389,893	311,237
Net Current Assets	930,771	814,209
Net Assets	<u><u>973,859</u></u>	<u><u>843,131</u></u>
Funds		
Endowment funds	59,512	59,666
Restricted funds	194,922	130,968
Unrestricted funds:		
Designated- Cathedral furniture fund	7,208	8,608
General	712,217	643,889
	<u><u>973,859</u></u>	<u><u>843,131</u></u>

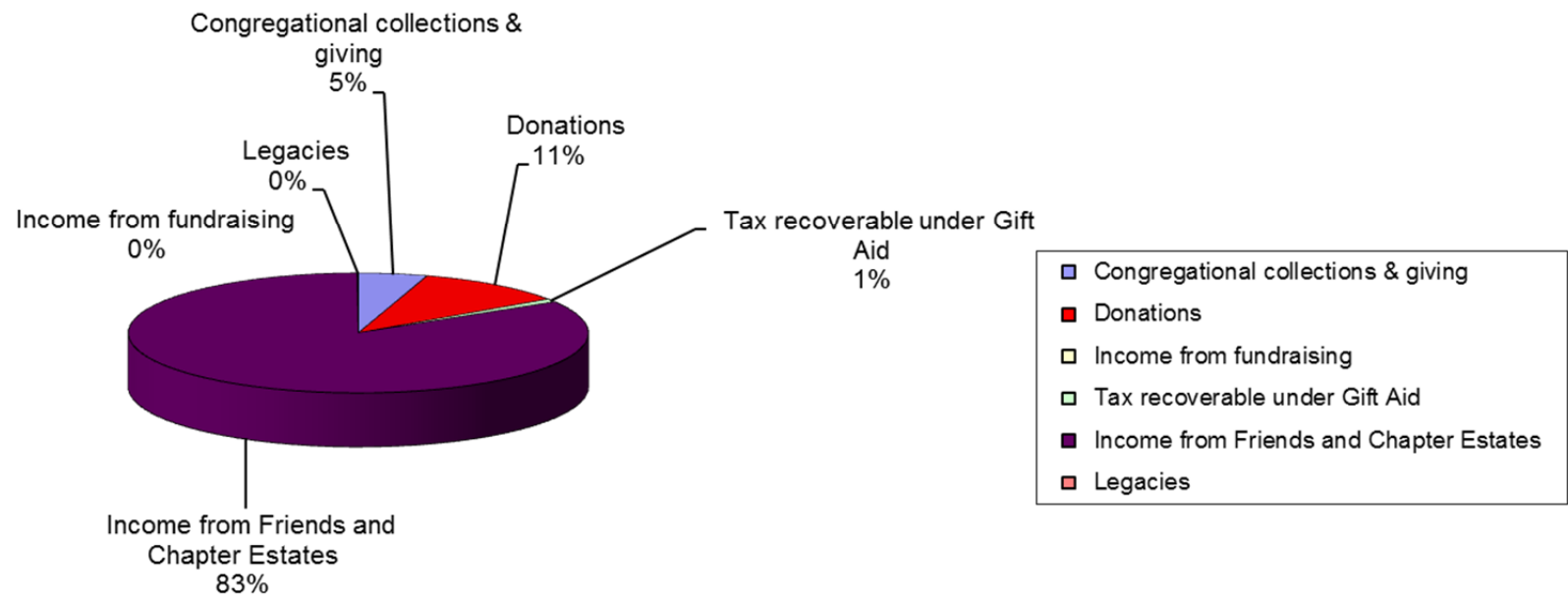
MANCHESTER CATHEDRAL
TOTAL INCOMING RESOURCES
2014



MANCHESTER CATHEDRAL

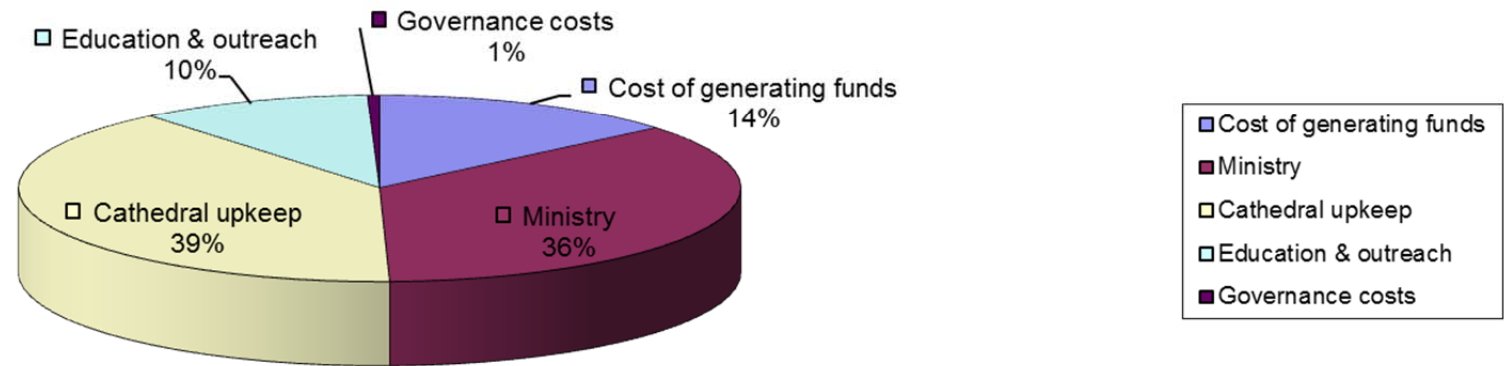
VOLUNTARY INCOME

2014



MANCHESTER CATHEDRAL
TOTAL EXPENDITURE ON GENERATING FUNDS, MISSION
AND GOVERNANCE

2014



MANCHESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES - INCOMING RESOURCES

YEAR ENDED 31 DECEMBER 2014

INCOMING RESOURCES	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2014 Total £	2013 Total £
Voluntary income					
Congregational collections & giving			55,800	55,800	52,724
Donations		39,000	83,484	122,484	83,981
Income from fundraising			0	0	0
Tax recoverable under Gift Aid			10,277	10,277	9,570
Income from Friends and Chapter Estates		291,486	673,152	964,638	2,952,611
Legacies		0	1,000	1,000	0
	<u>0</u>	<u>330,486</u>	<u>823,713</u>	<u>1,154,199</u>	<u>3,098,886</u>
Grants receivable					
Church Commissioners - Stipends		94,382	0	94,382	132,147
Church Commissioners - Section 23 grant		64,004		64,004	59,848
Other revenue & capital grants	0	164,265	126	164,391	72,140
	<u>0</u>	<u>322,651</u>	<u>126</u>	<u>322,777</u>	<u>264,135</u>
Charges & fees arising in the course of mission					
Facility & other fees			131,489	131,489	8,341
	<u>0</u>	<u>0</u>	<u>131,489</u>	<u>131,489</u>	<u>8,341</u>
Income from activities generating funds					
Gross income of refectory & other activities		24,330	36,614	60,944	40,933
	<u>0</u>	<u>24,330</u>	<u>36,614</u>	<u>60,944</u>	<u>40,933</u>
Income from investments					
Income from property			3,016	3,016	3,016
Interest receivable on short term deposits		21	3,763	3,784	3,440
	<u>0</u>	<u>21</u>	<u>6,779</u>	<u>6,800</u>	<u>6,456</u>
Other incoming resources					
			109	109	1,430
Total Incoming Resources	<u>0</u>	<u>677,488</u>	<u>998,830</u>	<u>1,676,318</u>	<u>3,420,181</u>

MANCHESTER CATHEDRAL

STATEMENT OF FINANCIAL ACTIVITIES - OUTGOING RESOURCES

YEAR ENDED 31 DECEMBER 2014

	Endowment Funds £	Restricted Funds £	Unrestricted Funds £	2014 Total £	2013 Total £
OUTGOING RESOURCES					
EXPENDITURE ON MISSION					
Ministry					
Clergy stipends and working expenses		94,382	8,586	102,968	124,113
Clergy housing costs			11,545	11,545	14,952
Clergy support costs			40,134	40,134	30,185
Services & music		139,654	257,104	396,758	280,390
	0	234,036	317,369	551,405	449,640
Cathedral Upkeep					
Major repairs & restoration		253,486	14,089	267,575	2,400,456
Maintenance & interior upkeep			252,752	252,752	129,284
Cathedral insurance			64,254	64,254	65,754
Support costs			25,231	25,231	9,524
	0	253,486	356,326	609,812	2,605,018
Education & Outreach					
Educational activities		123,884	20,488	144,372	122,635
Archives & library		0	39	39	250
Charitable & other giving		2,128	14,904	17,032	14,867
	0	126,012	35,431	161,443	137,752
Total Expenditure on Mission	0	613,534	709,126	1,322,660	3,192,410

Architect's Report

2014 has been a quieter year than the previous one when the heating was renewed. Whilst this is largely coincidental it has allowed everyone to settle back into the Cathedral without further interruption by contractors and building work. Our work has concentrated on development of future projects and the undertaking of the Quinquennial condition survey of the whole fabric. The projects being developed are:

- 1) Creating additional office space at the west end.
- 2) Re-arranging the toilet facilities to allow there to be toilets dedicated to use by children when required.
- 3) Opening up the east door and providing level access in at this point along with glazed doors to encourage access.
- 4) Development of the structural solution required to carry the new organ on the pulpitum.
- 5) Development of the proposed west end re-ordering project.
- 6) Preparatory work in readiness for the fixing of the triptych in the north aisle.

We now look forward to a busy 2015 when implementation of a number of our plans is scheduled and the work begins on the replacement of the cathedral organ.

Watch this space!

John Prichard
Cathedral Architect



After 19 years at the Cathedral the Booth Centre moved out of the Cathedral and to our new building on 31st March 2014. Edward Holt House is located less than 10 minutes' walk away and we are delighted to have maintained close links with the Cathedral. The Dean remains one of our trustees and funds from the Cathedral Development Trust have helped us to cover the increased costs of the new building.

The move has enabled us to expand the services we offer to the City's homeless people. We are now seeing on average 220 people each week and serving a cooked breakfast to up to 80 people and lunch for over 60 people each day. Donations from the dioceses from the Harvest Festival and in response to our Christmas Appeal have provided much needed food for our stores. We are delighted that the Cathedral is now providing a chaplain at the Centre who works with our team of

trained volunteers to ensure that we have the time to sit with and listen to everyone who visits us each day.

In addition to the catering standard kitchen and cafe, the new centre also has a suite of interview rooms which has enabled us to expand our advice service. Over the last 12 months we have helped 721 different individuals with their housing, benefit or health problems. We helped 459 people to secure new accommodation or to return to friends and family. The new centre also includes a fully equipped IT room where we have been able to run more education and training courses. This year we have helped 84 people to gain a total of 134 qualifications. We have also expanded our Job Club which has been able to help 66 people to get back into work. Since moving into the new building we have launched the Booth Centre Theatre Company, building on our relationship with the Royal Exchange Theatre and we hosted our first show, A Christmas Carol, in December. Our new garden was developed over the summer and won a "Thriving" award from Britain in Bloom.

The Manchester Sleepout was hosted by the Cathedral in November and raised a fantastic £40,000 for the Booth Centre, including some raised by the Cathedral Team who took part again this year. We are already making plans for the 2015 Manchester Sleepout at the Cathedral on 6th November.

We are grateful for the support of the Cathedral and look forward to continuing our close relationship.

Amanda Croome
Booth Centre

The Booth Centre
Edward Holt House
Pimblett Street
Manchester M3 1FU
0161 835 2499
admin@boothcentre.org.uk
boothcentre.org.uk
The Booth Centre, Registered Charity No. 1062674



Manchester Cathedral Guild of Change Ringers

Once again I am happy to report that despite being sometimes a little short on numbers we have managed to ring the bells on almost every Sunday throughout the year.

The new set of bell ropes reported last year arrived and were duly fitted, making the bells much easier to handle and now we should be spared broken ropes for many years to come.

One of our old ropes was fitted to the chiming bell at St Cross Church, Clayton by two of our band after a somewhat 'hairy' climb up a very long vertical ladder. Two more of our old ropes were used to make one useable rope for St Mary, Oldham before a peal attempt.

We teamed up with the ringers of The Sacred Trinity, Salford once again to take part in the annual Lancashire 6 & 8 bell striking competitions, this year held at the two towers in Lytham. We won them both for the second year in succession!

Spurred on by our success we entered the 10 bell competition at Preston Minster and won that as well, so we now hold all three of the Lancashire Association Trophies, believed to be the first time this has happened!

In March we joined the Manchester University Guild in the Palatial Palace Hotel for our third Annual Dinner and a very enjoyable evening ensued. The guest speaker was Rev. Hayley Matthews, vicar of Holy Innocents, Fallowfield.

There were only two 'Full Peals' on the bells, both by visiting bands, but there have been eleven quarter peals over the period. Those of note being:

- 26th May, rung during the Annual Whit Walks, the combination of Band & Bells making a glorious sound;
- 3rd August, for the WW1 Commemoration Service, we were happy to welcome Roland Eccles, former Ringing Master back to the tower to take part;
- 12th November, half muffled for Remembrance;
- 26th November, "A loud noise for Sophie", the parents of murdered teenager Sophie Lancaster requested people make as much noise as they could to mark her birthday. What better way? They were delighted by our efforts.

Easter Sunday was taken over by the BBC who didn't want ringing for the service because they were interviewing Canon Philip outside, so we rang from 08.45 to 09.25, only to discover when watching the service later on TV that during the interview we were mysteriously ringing! It turned out to be a recording of a quarter peal rung in 2013. So although we weren't ringing - we were!

We will once again be attempting a quarter peal on St George's day as part of the Ringing for England campaign. The following Sunday will be the last ringing of our bells until the end of May whilst some essential maintenance work is being carried out by a firm of bellhangers. We will be recommencing ringing on Whit Sunday, and a visiting band will be attempting a peal during this year's walks.

We have been augmented by two new university students this year and they are proving something of an asset, both being very competent ringers. Three of our own band have achieved personal milestones of one sort or another so progress is being maintained.

Due to various unforeseen circumstances our AGM was held a little late last year. Andrew Tyler was elected Deputy Ringing Master. James Hibbert was elected Steeple Keeper, the position has been vacant since last April. Other officers remain unchanged. Catherine Rhodes being Hon Secretary, and Rev Peter Bellamy-Knights, treasurer.

Finally, thanks once again for the help and support we receive both from the cathedral authorities, and the ringers from other towers who frequently come to our aid.

Malcolm Murphy
Ringing Master

Cathedral Community Committee

'...and let us consider how we may spur one another on toward love and good deeds, not giving up meeting together, as some are in habit of doing but encouraging one another- and all the more as you see the day approaching...' (Hebrews 10:24-25)

The current committee is the Dean, the Precentor Philip, Jane Walker, Barrie Cheshire, Beryl Cheshire, Barbara Evans, Pauline Dimond, Ian Simpson Graham Curtis, Jenny Devans and John Broderick as Secretary.

We have met three times this year in September, January and April and we discussed the following items:

- **Church warden fixed tenure**
Following a question at the last AGM it was agreed that common practice was to hold the post of Church warden for no longer than six years, with the post being voted for at each AGM with a two-year gap before re-appointment
- **2021 600th year celebrations**
Committee to be appointed separately by the Dean
- **Summer BBQ**
First weekend in July – bring your sun hat! Watch for the date...
- **A mission shaped cathedral**
David Holgate to organise
- **How best to circulate minutes**
... and display them to all the congregation, details of which yet to be confirmed
- **Parking for services**
Cateaton Street will continue to have the disabled places and the cathedral have arranged discount at the car park opposite using the code.
- **Sunday School**
Led by Curate Jane Walker and to start at the end of April; new content is now also on the cathedral website. Proposed once per month and invitations to go out to previous attendees with young families. Jane organising mailings and website. We are grateful and indebted to the support and commitment given by Agneta, Kim and Margaret.
- **Access**
Various discussions have taken place. The tiles & flags had been inspected and found to be ok. The difficulties of an old building on a hill and access for people with mobility difficulties was discussed; there is, apparently, some parking available at the front of the cathedral and Cateaton Street. Seating for wheelchairs and carers – Stewards have been informed to assist with opening doors as people arrive and assisting finding and providing seats and spaces as required. There is a notice on the website noting if anyone wishes assistance to contact the cathedral.
- **Whit Walks**
Back to Whit Monday and Roy Chow still as leader – all welcome and look out for the notices!

All meetings start with a prayer and finish with the Grace. Please remember us in your prayers that through your guidance and support it can lead us all to a better understanding of the Lord's teachings of fellowship and love in our Community.

Ian Simpson
Chairman

Churchwardens' Report

The Wardens and Stewards compromise a team, currently of 29 persons, elected annually, who support all regular Sunday services at the Cathedral, including many that fall on days other than Sunday. I am blessed with a dedicated and enthusiastic group of volunteers, whose often unseen efforts ensure the smooth running of services, and for this I am most grateful. My particular thanks go to my fellow Wardens, Graham Curtis and David Heywood, and to Jack Peacock who kindly stands in when Wardens are in short supply.

This year has provided a good example of the dedication and reliability provided by the team, when heavy demands were called for during Holy Week and Easter, in meeting the considerable and often changing requirements of the BBC, for the live broadcast on Easter Day, and the televised recordings of Songs of Praise on Bank Holiday Monday. A big thank you is due to all who gave up so much of their holiday to enable this to happen. Its success is evident from the many appreciative comments received from all quarters.

I thank also the Dean and Chapter, the Precentor and the Vergers, without their cooperation and support we could not function, and in case they are not mentioned in any other report, the Readers and Lay Administrants, who add so much to our Liturgy.

The Wardens are trustees of the George Pilkington Trust and were able this year to distribute charitable donations to the Wood Street Mission (£4000) and The Salvation Army (£1000). Both organisations have expressed their gratitude for these donations, as there are ever increasing demands for the support they offer, which accords precisely with the terms of George Pilkington's will.

Geoffrey Bamping

Senior Warden

Deanery Synod

The following meetings were held:

10 JUNE 2014 at HOLY INNOCENT'S FALLOWFIELD

Rev. Hayley Matthews the incumbent commenced with prayers and outlined the church and parish. Apologies were given and accepted for absent members.

The secretary spoke about the activities of the Deanery Synod and its structure, with suggestions invited. Minutes of the last Deanery Synod were agreed. The Deanery quiet day was enjoyed by all. Immediate, past previous post holders of Lay Chair, Secretary and Treasurer were re-elected. Similarly, for Laity and Standing Committee members. It was explained that there was a need for the encouragement of deanery lay ministry.

A friendlier General Synod developed more so than the previous synod. The new measure proposed was now passed by a majority comprising Bishops, Clergy and Laity who voted in favour of women bishops. There will be a final vote in July 2014, if passed, women Bishops may be appointed in 2015.

The Treasurer's report was agreed. A beer festival will be held at St. Clement's on 3-5 July 2014. Dates of future meetings were proposed as the synod closed with prayers.

23 SEPTEMBER 2014 AT ST. EDMUND'S

Rev. Tony Hardy the incumbent opened with greetings and prayers. Minutes of the last meeting were agreed. St. Mary's primary school was voted the best in England.

The Diocesan Meeting held at Bolton University where Salford Deanery Synod raised questions about the living wage. Bishop David Walker said that only meetings of importance should be held. A motion, that understanding the needs of de-mobbed armed forces personnel attending church services were discussed. The renewal of the tower room at St. Anne's Church, and a small gift shop are now both completed with a gift week for local businesses to be started. Christ church has a new sound system. A new minister has been appointed half time at St. Werburgh's and half time at the Ascension. Holy Innocents is commencing courses re- vocations on 13/Oct./2014.

Rev. Tony Hardy spoke in relation to Mission Action Planning. He proposed a circular model of current proposals, then to consider options, a plan then finally, action. A 3-year time scale was suggested. Prayers for God's guidance are vital in this mission. Questions should constantly be set as to progress or otherwise and suitable action taken to help the plan along. Some desired objectives may include growing the congregation, tackling anti-social activities, church repairs etc. Specialists may be needed for some tasks. Finally, Rev. Ken Flood re-iterated the need for planning for more clergy in the coming years as that clergy were retiring. The meeting came to a close with prayers.

25 FEBRUARY 2015 AT CHRIST CHURCH BRUNSWICK

Rev. Simon Gatenby, the incumbent welcomed all and explained that there are many activities such as keep fit, recreation, youth services, ESOL at the church. Prayers were said as the meeting commenced.

Rev. Daniel Burton gave a talk about the Quadish Valley in the Lebanon and described the many Arab Christians who worship there such as Eastern Orthodox, the Oriental Orthodox, Roman Catholic, and Protestant. Sister churches include Greek and Russian Orthodox, the Coptic, Syrian and Armenian Churches are all represented. The Maronite Christians are pre-dominant in the Lebanon. Rev. Daniel was invited to administer communion in a Syrian Orthodox Church and was made very welcome. He explained that the Coptic Church is very active in Egypt and the Anglican Churches in Jerusalem have responsibility for schools and clinics. There are no female Anglican priests in Jerusalem due to the prevailing culture there.

The meeting continued with points raised regarding the shortage of Ordinands but support will be forthcoming with the notion of developing the church now instead of in the future. The treasurer's report was agreed with subscriptions unchanged. The diocesan accountant resigned last year a new accountant has been appointed. Rev. Ken Flood announced the retirement of Canon Alma Servant from Manchester Cathedral a card of thanks was signed by all for her highly valued ministry. A Deanery event is planned for 12th. Sept. 2015. A food bank will open on 27th.Feb. 2015 at St. Barnabas at Chorlton. A Deanery Mission/Pastoral Committee meeting will be held on 19/3/2015 at Holy Innocent's church. The next Deanery Synod is on 19/5/2015. A proposed quiet day at Mirfield will be confirmed. The meeting closed with the grace.

Basil Fox
Representative



Manchester
Cathedral
Development Project

We celebrate our Total of Cash, Pledges and Declared Legacies - **£9,029,056** **+£3,905,928**

	Cost	Raised	Movement in 2014
MC Development Trust			
Unrestricted Income		£1,328,929	+£407,176
Lighting (LEDS)	£1,223,900	£612,116	+£597,003
Roof	TBC	£225,524	+ £225,000
Organ	£2,377,198	£2,361,455	+£1,555,654
Pop-up Cathedral	£460,186	£345,686	+£30,000
Sponsor-a-tile	£0.00	£2,872	+£1,862
East Window	£100,000	£9,000	+9,000
Liturgical Furniture	£75,000	£54,110	+£40,000
ICON	£6,000	£6,150	+£6,150
Underfloor Heating	£2,344,000	£2,344,000	+0.00
Manchester Cathedral			
Chorister Funding	£400,000	£308,975	+£50,000
Volunteer Programme	£1,000,000	£749,973	+£565,948
Music Endowment	£1,000,000	£416,199	+£381,135
Cathedral App	£100,000	£100,000	+0.00
Alligating of Canon Court	£10,000	£10,074	+0.00
Cathedral Quarter	£12,000,000	£37,000	+£37,000
Manchester Cathedral Visitor Centre			
General		£15,532	+£0.00
Building		£101,461	+£0.00

Fundraising Activities

I am pleased to be able to confirm that we have received the following major pledges and donations in 2014. £40,000 from The Sainsbury's Family Trusts, £335,000 from the Cabinet Office / Nesta towards the Volunteers Programme and a further £162,000 from Jobcentre Plus for the scale up of our Volunteer Programme (Volition).

Events & Visitor Donation to 31 December 2014

The following is a breakdown of net income (profit) for events:

Type	Target 2014	Achieved	%
Concerts	£35,000	£56,305.37	160%
Donations to the MCDP	£1,000	£4,322.10	432%
Carol Concerts	£6,000	£7,475.00	124%
Dinners	£40,000	£28,926.16	72%
Events & Exhibitions	£6,000	£11,705.53	195%
Sponsorship	£3,000	£11,600	386%
General hire of the Nave	£10,000	£5,970.83	59%
Total	£101,000	£126,304.99	125%

Visitor Donations	2010	2011	2012	2013	2014
	£18,289	£31,136	£42,006	£16,930	£42,495

Hope Window

I am pleased to be able to confirm that the CFCE has granted permission for the installation of the Hope Window at the East end of the cathedral. The current costings which are still being finalised by Brendan Dooley are currently in excess of £100,000. The CFCE did not approve the element of the application concerning protective glazing, we are currently progressing this issue with the Commission.

Organ Pipe Competition

We are currently working to contact all schools within the Diocese of Manchester and those within the Metropolitan Borough of Oldham to take part in an organ pipe competition. In all, 263 schools have been approached and to date, 27 schools have expressed an interest in taking part. The current pipe organ consists of some 5000 pipes. We are inviting schools to breathe new life into the old pipes, decorating them in a manner of their own choosing and submitting the finished products to be judged. Schools will collect randomly sized pipes from the Cathedral (which may vary in length from 6 inches to 2 foot), and will then decide how best to decorate them; perhaps by running their own competition for pupils to submit design ideas. It is planned that the decorated pipes will go on to form part of a prestigious exhibition at Manchester Airport.

Anthony O'Connor
Director of Fundraising and Development

Education Department

The Education department has welcomed 3,580 pupils and students between Easter 2014 and Easter 2015. We realise that this is maybe the first time many pupils have stepped foot inside a place of worship, possibly even their first dalliance with Christianity. The impression that they leave with in these most formative of years is one that will endure, perhaps for life. We take this responsibility seriously, as is reflected in the quality and variety of our provision. This year has seen significant achievements within the Education Department in terms of education across the curriculum, raising the profile of the Cathedral, and mission development. Here are some of the highlights:

- **Creative Easter 2014**

320 primary school pupils participated in this series of Easter-focused experiential learning days. Pupils explored the Easter Story on a Cathedral trail, hunted for eggs and took part in craft workshops. They considered Rob Floyd's "Stations of the Cross" paintings and re-enacted some of the Easter story in a moving drama performance.

- **Finding God in Colour**

In March 2014, the Cathedral Education Department collaborated with Manchester Airport and five Wythenshawe primary schools on the 'Finding God in Colour' project. 175 pupils participated in a specially devised stained glass trail of the Cathedral and worked with the Airport's Artist-in-Residence, Andy Leigh, to create a collective artwork. Their work was later displayed in Terminal 3 at the airport and was used to inform Andy Leigh's major artwork in Terminal 1. A large photographic image of the Cathedral, formally 'welcomed' visitors to Manchester and, it is hoped, encouraged greater visitor numbers to the Cathedral as a result.

- **Social Media**

The Education Department created its own twitter account (@educationMC) which is now used to inform the wider public about the activity of the Education Department; to share and gather relevant topical information; and to build networks with teachers, clergy and educational professionals.

- **Cathedrals Plus Conference 2014**

In September we welcomed 80 Cathedrals Plus members responsible for Education and Visitor Services in Cathedrals and Greater Churches from the UK and Ireland. Over three days, we were inspired by presentations from Lloyd Grossman (Chair of the Heritage Alliance and Churches Conservation Trust, and food lover / TV presenter), Anjum Anwar from Bradford Cathedral, Elaine Griffiths from Gorton Monastery among others. As well as discovering the rich and varied programmes offered by Pam and Dympna, delegates experienced a wonderful choral evensong, partook in a drinks reception and shared an atmospheric formal dinner in the Nave. Delegates also visited some of Manchester's cultural destinations, including the Buddhist Centre, Art Gallery, John Rylands Library and the National Football Museum.

- **Charitable Work**

The Education Department raised £500 for the Children's Society by hosting a Christingle Service for 120 children from local schools in February 2015. A further £200 was raised for Children's charity 'Brainwave' by inviting visitors to decorate a duck during lent with their prayers and wishes in a family learning workshop in the Nave.

- **Science and Faith**

The Education Department invited 62 school children to the Cathedral in March 2015 to take part in an inspiring and thought provoking day hosted by the God and the Big Bang Project. Pupils explored the compatibility of science and faith through interactive workshops with respected Christian scientists including astro-physicist Dr Rachel Gilmore and marine biologist Dr Nicholas Higgs. The day concluded with an 'Ask the Panel' question and answer session in which pupils grilled scientists about their own faith and beliefs.

Petra Wilcockson

Education Officer (maternity cover)

Electoral Roll

It has been a quiet year for the Electoral Roll with minimal changes. There have been 2 deletions and a correction with the roll standing at 108 as of 1st April 2015.

As always your help in keeping the Electoral Roll up to date is appreciated and I would be very grateful if you would continue to let me know if anyone who might be on the Roll moves away or passes away. It is very easy for me to check up and delete as necessary. I am also keen to be put in touch with anyone you think might be eligible to be added to the Roll.

Electoral Roll application forms can be obtained from the vergers or the cathedral office.

Kim D Green

Electoral Roll Officer

Envelope Scheme and Planned Giving

Envelope Scheme and Planned Giving Report for the Tax Year ended 5 April 2014:

Total giving included bank credits and all envelope collections excluding greens: £21,830.97

Less amounts received not qualifying for tax relief: £125.00

	<u>£21,705.97</u>
Add tax reclaimed and received	£5,426.50
	<u>£27,132.47</u>
Add back non-qualifying amount	£125.00
	<u>£27,257.47</u>

The above summary reflects all receipts received in respect of the envelope Gift Aid scheme together with donations which were also gift aided by bank transfer and received thereof hitherto 5 April 2014.

It should also be borne in mind that not all members in the envelope scheme are necessarily tax payers thus their contributions are omitted from any claim submitted to HMRC and as a result are identified in the summary above as an individual item.

For the year 2013/2014 which is being reported we had 50 members adopting the envelope form of giving and an additional 13 opting to donate via bank transfer resulting in an overall total number of contributors for the year of 63, which sadly shows a reduction of 3 on the previous year.

Notwithstanding the small reduction of contributors, we did achieve an increase in donations of £4,616. This was in the main due to a very generous donor who was by far the best giver not only in my time but also during the period when my predecessor was in office alas the individual in question is no longer a member of the congregation so as a result, we have to collectively try and bridge the ultimate shortfall as best we can.

Myself and the other stewards and wardens continually strive to recruit new members, we monitor newcomers to the cathedral and make them welcome and then if they so wish, invite them to participate in the envelope scheme.

Furthermore if any member of the congregation befriended a newcomer, perhaps they would be so good as to point them in my direction or any of the stewards or wardens. It is incumbent of all of us to work towards maximising the revenue for our beautiful Cathedral.

In addition to the envelope scheme, situated at the back of the cathedral are green envelopes which can be used as and when any individual chooses, but in order for us to reclaim the tax relevant to the donation given, the giver must endorse the envelope with their name, address (including post code) and sign it along with the date. Without this information, we are unable to submit a claim to HMRC. Thus the relevant tax cannot be claimed on the Cathedral's behalf. For regular members of the congregation, the gift aid scheme is much easier and simpler since there is no 'office work' to be done on the day of the service.

I would also like to point out that there is no mention in this report of any numbers relating to receipts via the green envelopes since they do not form any part of the cathedral planned giving scheme.

Once again I would like to thank Barbara for standing in for me during my absence and also being of great assistance to me whilst I am here. As I have said before, she is a great help simply because she knows everybody and everything and she also knows exactly what to say. Many thanks once again Barbara for your excellent support.

Peter Briggs
Planned Giving Secretary

Flowers

I am very proud of all that has been achieved over the last 12 months by the flower arrangers and helpers, and wish to thank all of them for their work.

The generosity of the congregation has also enabled special arrangements at Christmas and Easter. The collection for Easter Lilies this year raised £310.

Thank you all so much.

Helen Bamping
Head of Flowers

Friends of Manchester Cathedral

During the past year, the Friends' Association had been pleased to welcome the following new members: Bishop Frank Sargeant, Dympna Gould, Marion Davies, Doreen Hollingworth, Bernice Francis, Brenda Deane, Sue and Penny (St. Denys Book Shop), Malgoryata Kmita and Joe Walk.

We were sad to hear of the death of Zella Jackson, a long-standing member who had accompanied us to our week-end away in Lichfield. The Dean led us in prayers and remembrances at the Council meeting held soon after we heard of her passing. Zella had served on the Council for many years.

During May 2014, members enjoyed a weekend visit to Lichfield Cathedral, attending the Eucharist, followed by lunch in their refectory cafe and a tour of the Cathedral. The previous day we visited the National War Memorial Arboretum at Alrewas. We were met by one of their guides in the beautiful Chapel who described the exquisite wood carvings inside. Members then joined the land-train for a tour of some of the 300 memorials set in landscaped gardens. We had comfortable accommodation, breakfast and dinner at a nearby Premier Inn.

In June our Annual General Meeting was held in the Propertea Cafe, preceded by a buffet after Evensong.

On November 11th the Friends met for a hot-pot supper in the Mitre Hotel. Our guest speaker was Bishop Frank Sargeant who spoke about Canon Peter Green's ministry during the First World War. Dympna Gould also joined us to introduce herself to the Friends and tell them of her future plans to attract visitors into the Cathedral. A very enjoyable evening with good food and fellowship!

The first Welcomers and Guides' meeting in 2015 was attended by several members who were very pleased to hear how much their sponsoring of two Cathedral choristers was appreciated by the Dean and Chapter. Anthony O'Connor informed the meeting that he has been able to secure more funding for the Cathedral Choir as he was able to state the financial assistance given by the Cathedral through the Friends' Association.

We do of course continue to sponsor our Education Department as we feel work with young people is of the utmost importance during these secular times.

On 25th March, we again enjoyed lunch at the Mitre Hotel in their attractive dining-room, during which we had the pleasure of celebrating Jack Peacock's special birthday!

The Dean and Chapter join the Friends' Council in thanking all our members for their continued support and hope many more will join us during the coming year.

Pauline Dimond
Hon. Secretary

Music Department

Cathedral Choir

The Choir, although very small, is singing well this year and has covered huge amount of repertoire from various periods. Next year will be a challenge as we may well be down to single numbers in the treble line. Because of the dire recruitment situation, the Chapter has decided to appoint a Choral Outreach Worker to spread the Cathedral's tentacles into schools in order to find potential boys and girls to sing in the Choir.

Some of this year's choristers will, in fact, be carrying on into next year, which will help to keep us afloat as we try to find suitable candidates for the future. This is a difficult time for the Choir and I hope that what we are experiencing is just a dip before the present plight reverses and we return to full-strength. The trend, in fact, is generally down in terms of recruitment across the country, compared to years past. It is a secular age in which we live.

The Organ

The plans for the installation of the new organ are progressing very well indeed, but very sadly without the man at the heart of it: the organ builder and founder of the firm, Kenneth Tickell, passed away in July. He is much missed by us all in the Cathedral and the world-wide organ community in general. Ken was a wonderful man, an accomplished organist himself to FRCO standard with a vision for the organ repertoire and also the architectural splendour of the Cathedral. We extend our deepest condolences to Pippa and his family. The organ will be a lasting memorial to Ken, a great artist and musical visionary.

There have been a number of staff changes in the department since my last report: Aaron Shilson joined us as Sydney Nicholson Organ Scholar last September, when David Hardie left to become Assistant Organist of Birmingham Cathedral; Asher Oliver, one of my Chetham's students, joined us as Junior Organ Scholar; Jeffrey Makinson and Lucy Shepherd, who was Worship & Music Administrator for a year or so, have married and moved to Lincoln. Jeffrey was Sub-Organist for almost fifteen years. We wish them every happiness and good fortune in their future life together.

Jeffrey has been replaced by Geoffrey Woollatt, who has settled into Booth Clibborn Court with Alice, his girlfriend. Geoffrey has certainly made his mark with the Voluntary Choir, of which he is choirmaster, and I am delighted that he has joined the team. Two days after Geoffrey started with us, Kerry Garner joined us as Worship & Music Administrator: she has settled in very quickly and is already setting up some excellent systems to keep the both the Precentor and me in order!

I mentioned last year that Canon Philip, our Precentor, was absent due to illness. We were all most delighted and relieved to see his return to our midst in the summer months.

My warm thanks go to my musical colleagues, both vocal and digital for their exuberant and committed contribution to our music; to our Chorister parents who work so very hard for the good of the Choir; and, of course, to the Chapter who support and encourage us.

Christopher Stokes
Organist & Master of the Choristers

Servers

‘Serve Wholeheartedly, as if you were serving the Lord, not people’ (Ephesians 6:7)

Our current servers are: Ian Simpson, Kirk Eckersall, Basil Fox, Veronika Sekerakova, Georgie Dalliston. And we give grateful thanks in the past for the support and commitment of Helena, James and Christian, James and Nick.

We are proud and privileged to serve each Sunday and assist the clergy in our Christian fellowship. We have also served throughout the year for all our Saint’s and high days and BBC!

We are a small and happy bunch with a wide age range and backgrounds with a shared belief to serve the lord. We support one another when required to swap at short notice as listing each Sunday when business commitments are required.

We are all committed to continue as servers throughout the coming year. Please remember us in your prayers!

Ian Simpson
Head Server

Vergers Department

Whatever the task or event, our vergers are like engineers or well-oiled cogs in a machine, are there to do their part in the smooth running of the cathedral. With the changes of time, the demands on the vergers department have increased significantly but out of this, new skills have been learnt.

All vergers, together with the Administrator and the Logistic Officer, undertook training and successfully qualified in IOSH Health and Safety Course. This added to our other skills of First Aid. Additionally, the vergers have taken part in learning new computer skills with tutoring provided by the Manchester College.

We have been working hard to scrub and to buff the new floors and to help us we have a new modern age cleaning machine, which we are still learning how to use. And whilst our working hours have increased, we are recording our hours worked electronically in the form of timesheets. The positive part of this is, like a magnifying glass, our hours of working, as vergers, has become more apparent than may have been formerly acknowledged.

Vergers have had opportunities to share and exchange with other vergers by the various vergers conferences which culminated with the Chester, Liverpool and Manchester Christmas meal at the Adelphi Hotel in Liverpool. The above branches in 2014 came to Manchester Cathedral as a day out, where we all, as a group fellowshiped together. There was the usual tea, coffee and biscuits, which was very kindly catered by Elaine Screeton. Free time was given in Manchester city centre, after which, we all attended Communion Service, followed by a meal at the Works.

To many, we are seen as nearly always moving furniture or cleaning, to some we are seen in our liturgical roles, which may easily be taken for granted but is very much part of the package of being a verger. 2014 has seen the Book of Common Worship becoming used in a more natural, common way at the morning prayers, as the BCP used to be. On a more tedious level, 2014 also saw the verger department becoming more up to date with recording and reporting on marriage returns, statistics, marriage registers and baptism registers with any necessary certificates, or reissuing of certificates presented on time.

Derrick May
Senior Verger

Visitor Centre

The Cathedral Visitor Centre has continued to trade in a positive way over the last twelve months and the centre is now supporting a number of enterprises.

St Denys Bookshop has now been provided with additional much needed storage space with the creation of a dedicated store room in the basement and our tenants on the second floor, Hollissvinvcent, have been provided with dedicated kitchen facilities.

Proper Tea has traded above expectation during its first year and has become a very well-known café within the City. They provide all refreshments for our conferences and have been involved in a number of Cathedral activities over the last twelve months.

The Cathedral volunteer programme is now based in the Cathedral Visitor Centre and has recently become a standalone Charity Incorporated Organisation called Volition. As well as dedicated office and work club space, Volition also uses the conference rooms two to three times per week for training. This arrangement has been praised by the City Council as an example of the type of community outreach that the CVC should be participating in.

The Cathedral Visitor Centre conference rooms have been used for a number of cathedral meetings and continue to be used commercially for small meetings but it was becoming increasingly difficult to sell the facilities as they were in desperate need for refurbishment. Since January the refurbishment of the conference rooms, corridors, toilets and the reception area on Cateaton Street has taken place. New conference furniture has been purchased and furniture for the reception area has been installed. New signage has been provided and coloured directional lines now lead the way to the various rooms and offices.

The Cathedral marketing department has now started to market the available space to increase revenue. Martin Turner who had worked at the Centre for over 12 years retired in January and a small party was arranged for everybody to say goodbye.

Peter Mellor
Centre Facilities Manager

Visitor Services

In 2014 around 200,000 people walked through the Cathedral doors; worshippers and tourists, school children and delegates, local interest groups and concert goers, artists and musicians, the sick and those who are homeless. All greeted with the warmth and respect for which Manchester is renowned the world over. I now manage a team of 70 Welcomers and Guides, drawn from a range of different age groups and experiences and from across Greater Manchester and further afield. We could not provide the excellent welcome and levels of visitor service without the excellent team of volunteers, Helen, Ian and the flower teams, vergers, and stewards on whom we rely so heavily. Honorary chaplains have attended training sessions with new volunteers who may have little experience of the Church of England setting the Cathedral in context as well as offering wonderful pastoral support where needed. I would like to personally thank all of these teams here for their outstanding support.

The quality of this welcome and experience was recognised by Visit England who awarded the Cathedral a score of 78% in their Quality Attraction assessment following their November visit. We also received a Trip Advisor Certificate of Excellence for the first time last year.

Seasonal guides have been introduced raising the profile of the Cathedral's services and concerts, events and exhibitions, promoting the volunteer programme and the quality of the Cathedral choirs and music. This is distributed to key heritage and cultural venues across the city and available on digital magazine platforms for the first time.

In terms of what is on offer for the visitor, new walks and tours have been developed and were piloted last year. The most popular were the *Manchester Cathedral Decoded* tours, *The Verger's Tale* and *A Stroll around the Cathedral Quarter*. Poetry trails were established highlighting the wonderful contribution of Rachel Mann and local poets who have been inspired by the beauty and history of the church. In October Manchester Cathedral played host to Simon Armitage and Audrey Niffenegger with sell-out crowds not only enjoying the Manchester Literature Festival but also the medieval setting.

The Voices from the Past dramas were re-established and the fascinating characters and defining events in this church's history brought to life. Joshua Brookes and the Missing Grooms, Dr Dee's Daughter, The Clarkson Anti-Slavery speech and The Manchester Blitz dramas attracted media attention and engaged new audiences. We have an excellent relationship with the lovely team at Chetham's Library and are staging joint events, celebrating our shared history and bringing historic collections alive.

Manchester Cathedral took part in the Heritage Open Days festival for the first time in September bringing hundreds of visitors to the Cathedral for the first time with the Henry V charter on display as well as other records from the archives.

A concerted effort has been made to increase awareness and attendance at the wonderful Coffee Concerts. The audience has grown from 20 people in January last year to an average of 150-200 people in 2015. Regulars now feel part of the fabric and attend the other walks and talks we offer as well as enjoying the excellent quality of the musicianship. Elaine, Helen and Judith have turned out, regardless of the weather, for virtually every concert, ready with cups of coffee and cake and undaunted by the growing crowds.

I have worked closely to develop partnerships across the city. Manchester Cathedral was invited to be part of the pilot for the Cultural Concierge scheme with Marketing Manchester and Creative

Tourist. Heritage and tourism attraction teams share information and knowledge in order to successfully promote the city and each other. We have hosted visits from a number of museums and galleries resulting in mutual support, sharing visitors and audiences and contributing to the ambitions outlined in The Greater Management Strategy for the Visitor Economy 2014-2020.

Education and Visitor Services work closely together. We hosted the national Cathedral Conference in Manchester last year. Delegates from St Paul's, Ely, Lincoln and Winchester alongside the organisers were generous in their praise enjoying the Cathedral and the city and voting it the best conference to date. Pam, Petra and I work closely on student groups and young people engaging with the Cathedral for the first time. Last year we hosted and staged 'The Mini Apprentice' at the Cathedral with young people's charity The Challenge and Anthony of Connor in the role of Sir Alan Sugar.

I was asked to support the Dean and Chapter in managing the Art and Exhibitions staged last year. We hosted the very popular and successful Passion Art Trail, the Cristina Rodrigues exhibition, the Asia Triennial and a number of smaller exhibitions. Canon David Holgate has brought a fresh eye and enthusiasm to this role and I have been delighted with the reception received by the recent artwork, 'The Lost Thief', by Louis Smith and the Creative Evening staged with support from Lesley Sutton. We have highlighted and supported the work of the Booth Centre. On a cold November night I joined the Cathedral team in the Manchester Sleep Out. Alongside Canon Phillip Barratt we have re-introduced the birthday legacy of Canon Wray and with his 'sock box' collected 500 pairs of socks for the centre.

The Cathedral Visitor Centre is now enjoying its own renaissance with the lovely teams at St Denys and ProperTea and Volition all making a huge difference to the life of the Cathedral. Thanks also to the Friends of the Cathedral who plied me with wine and I am now a member! Their contribution and feedback is valued and welcomed. Finally, in a challenging first year with much to look forward to, a thank you to the Dean and Chapter, Anthony O' Connor, the Cathedral team, Janet and Jenny for their support and encouragement.

Dympna Gould

Visitor Services Manager

Volunteer Programme

The Manchester Cathedral Volunteer Programme began in 2012 with dual aims: to diversify the volunteer base at the Cathedral so that volunteers reflect the local population as well as the visitor demographic and to use volunteering opportunities as a genuine stepping stone for unemployed people to get in to sustainable jobs in the City and in this way, create social change and transform peoples' lives. There's no doubt we've achieved this. This success has led to creation of Volition as a new charity which involves the Dean, Anthony O'Connor and others who have supported us for a while to take this forward to other UK cathedrals starting with Liverpool, who want to replicate the innovative work started in Manchester.

Volunteers Recruited to Date	Employed	On Programme/Volunteering
300	116	45

We've established an excellent relationship with Greater Manchester Fire and Rescue Service who now host a proportion of the volunteers from each cohort as Home Fire Safety Officers. They seconded Helen Jones to join the team as a Volunteer Programme Co-ordinator for 12 months. Through NESTA and additional JCP funding from the East and West District we've now doubled the numbers we have on programme allowing us to recruit Andrea Swales as a second Co-ordinator to the team.

Funding

- May 2014 Volition was awarded the NESTA Social Action Innovation Fund
- May 2014 awarded Manchester Council Work Club Funding to purchase additional emotional resilience software TakeTen and share good practice across Manchester
- September 2014 JCP East and West District Flexible Support Fund for 72 Volunteers.
- February 2015 MCC Work Club Small Grant Funding for additional work club IT

Work Club

Our work club now runs over three days 9-5 to meet demand. We have recruited a number of professional volunteers to provide additional support including Canon Philip Williamson, Tony Buchanan (Lloyds Banking Group), Marsha Crossland (DWF), Dennis Philips (Retired from Timpsons), Robin Mort who is studying for his PGCE and Matt Leak a Recruitment professional who left us earlier this year.

Employers

Our employers continue to be key to the success of the programme with over 20 supporting us with guaranteed interviews, mock interviews, training and much more. Wilko joined the partnership recently taking on 4 volunteers, Ikea have started to run interviews and Manchester Arndale are one away from reaching double figures of recruits. They've recruited 4 volunteers it this year including Howard King a popular welcomer who despite his multiple disabilities is loving his first job in over 25 years. Special thanks go to ProperTea who not only have three volunteers working for them but now also host a number of volunteer placements giving people invaluable experience.

Publicity and Awards

- Our Employer Partnership won the Manchester Council Be Proud Awards under the Business in the Community Category. We featured in the MEN a few weeks later.
- Following the launch in Liverpool we received national coverage with a 7 minute feature on BBC Radio 4: <http://www.bbc.co.uk/programmes/b0520t2h>

- Asked to judge the ERSA Award for Lifetime Achievement and MCC Be Proud Blossoming Communities.
- Delivered a workshop at the Inclusion Into Work Conference and was invited to speak on the day one closing panel for Q&A with a volunteer from the programme.

Finally...

Special thanks to Charlene Burton and Jed Humphries who have gifted their time on numerous occasions over the last 12 months to promote the programme in Liverpool, talk to the BBC, train new volunteers and much, much more.

Back cover images (clockwise) are participants from the Volunteer Programme: Jed; Charlene; Sean and Glynn; Maria. Centre image: Cathedral Clock, taken by Carlo Riva for the Capture the Cathedral competition in 2014.

